New Student Account Activation for 2025-26

A. New Student Email Service Activation

1. Visit https://login.microsoftonline.com in an internet browser on your device (e.g. iPad / Tablet)
2. In the sign in text box, enter your login id and then click "Next" button

Login ID: **[s + student id]@mail.sfu.edu.hk]** (Example: s2999999@mail.sfu.edu.hk)	Login ID: **[s + student id]@mail.cbcc.edu.hk]** (Example: s2999999@mail.cbcc.edu.hk)

3. In the next screen, enter your email password and then click "Next" button
   Default Password Format Rules
   - Using HK Identity Document (HKID) / China Resident Identity Card

HK Identity Document (HKID)	China Resident Identity Card
Format First 5 characters of HKID + Birthday (DD) + #	**Format** **S** + First 5 characters of ID + Birthday (DD) + #
Example HKID: Y123456(7) Birthday: 3 Aug 2001 Password: Y123403#	**Example** China Resident Identity Card: 123456789012345678 Birthday: 3 Aug 2001 Password: S1234503#

   - Using Passport:

Passport Contains Letters	Passport is All Numbers
Format First 5 characters of ID + Birthday (DD) + #	**Format** **S** + First 5 characters of ID + Birthday (DD) + #
Example Passport: HA1234567 Birthday: 3 Aug 2001 Password: HA12303#	**Example** Passport: 22029999 Birthday: 3 Aug 2001 Password: S2202903#

4. Students should change their passwords after the first login.
   (Click on the Account Name icon at the top right corner on the O365 portal page > My Account > Manage security & privacy > Password)

B. Used for logging into Campus's PC and Library Computer

1. Press CTRL + ALT + DELETE on any campus computer
2. Login with
   - Username: [s + student id]
     (Example: s2999999)
   - Using the default password which mention as above A.3.

C. Student Portal

1. Visit https://www.sfu.edu.hk, Click "Student" > "Student Portal"

D. Campus Wi-Fi Setup

Please follow the procedure to download the user manual or scan QR Code
(Wi-Fi password belongs to default password which mention as above A.3., not email password)

- Visit https://www.sfu.edu.hk , click "Student" > "Student Portal"
- Use your office 365 email address to login. Click "ITSC" logo after login.
- Click "ITSC" Logo > "IT Services" → "Wi-Fi Service". Follow the setup instructions for mobile and laptop devices

E. Moodle

1. Visit https://moodle.sfu.edu.hk
2. Click "Email Address Login for teacher and student" to login